

MINUTES OF
REGULAR MEETING
VARNER CREEK UTILITY DISTRICT
May 15, 2024

STATE OF TEXAS :

COUNTY OF BRAZORIA :

The Board of Directors of Varner Creek Utility District of Brazoria County, Texas convened in regular session on Wednesday, May 15, 2024, in the CLHOA meeting room at 128 Edgewater Drive (Maintenance Barn), Columbia Lakes, West Columbia, Texas 77486, inside the boundaries of the district.

to-wit:

Keith Barker	President
Randall Weeks	Vice-President
Becky Carroll	Secretary
Allan Sassin	Treasurer/Investments
Jim Stubbs	Director

Also, present were the following: Micheal Bendit, 1st Capital Business Services, LLC; Morris Ryder, Ryder & Co LLC; Randy Liska, Baker & Lawson Engineering; Karen Glass with Enhanced Energy Services; Elliott LaPorte, Resident.

All members were present, thus constituting a quorum.

Minutes are presented in order of the stated agenda even though actual order of topics may be discussed out of agenda order.

A. Public comments: None

B. Presentation on electricity contract renewal by Enhanced Energy Services

A motion was made by Allan Sassin to accept a rate not to exceed .09 cents per KW/H for new electric contract with TXU through Enhanced Energy Services, and was seconded by Randall Weeks and the vote was unanimously approved, 5-0.

C. OPERATOR'S REPORT

- Bacterial samples taken – all samples good.
- Maintenance to levees – inspected.
- All but 1 cul-de-sac completed

OPERATOR'S REPORT- cont.

- Flood gates closed 5/4/24
- Moved 6 in pump as preventive
- Addressed issues with smart meters

Director Sassin made the motion to accept the Operator's Report. The motion was seconded by Director Carroll and the vote was unanimous approval.

C (2) SECURITY REPORT:

1. No report

D. ENGINEER'S REPORT.

1. No update or action taken on dormant Texas Eastman pipeline easement
2. BL working on quotes & plans- will have bids to present – No action Taken
3. BL working on quotes & plans- cul-de-sacs need 2 more – No Action Taken
4. Insurance Evaluation was reviewed and BL agrees with Director Sassin's numbers- needed values for new Equipment. A motion was made by Director Stubbs and seconded by Director Weeks to approve the insurance values and the vote was unanimously approved 5-0.
5. TCEQ Lead and Copper Line Inventory- A motion was made by Director Sassin and seconded by Director Carroll to manage the project using existing contractors to facilitate the project- 1st Capital, Ryder Co, and Baker Lawson with cost estimates to follow and the vote was unanimous 5-0.
6. A motion was made by Director Stubbs and Seconded by Director Sassin to make an announcement to notify residents on survey – all approve 5-0.
7. A motion was made by Director Sassin and Seconded by Director Carroll to accept the overall engineering report and the vote was unanimous 5-0.

E. LEGAL/FINANCIAL:

1. No update or Action
2. President Barker has meeting scheduled with BCAD to discuss S Ridgewood Ct easement- no action taken
3. No action taken
4. A motion was made by Director Sassin and seconded by Director Stubbs to name Micheal Bendit as Assistant Administrator. Vote 5-0

F. Sewer and water billing and collection reports

1. A motion was made by Director Sassin and seconded by Director Carroll to approve cutoff date of 5/23/24. Vote 5-0.
2. A motion was made by Director Sassin and seconded by Director Carroll to approve the overall water report. Vote 5-0.

G. ADMINISTRATORS REPORT

1. Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of April 2024. Motion to accept the report made by Director Stubbs, seconded by Director Weeks and the vote was unanimous approval 5-0.
2. Budget Report/Income Statement:
Motion to accept the Budget, made by Director Sassin seconded by Director Weeks. The vote was unanimous approval 5-0.
3. Micheal Bendit presented the list of checks prepared for the May 2024 invoices. The checks totaling \$149,443.41 from the Operating fund. Motion to pay the bills made by Director Weeks, seconded by Director Sassin and the vote was unanimous approval.
4. Motion made by Director Sassin and seconded by Director Carroll to approve Special Meeting minutes with corrections- 5-0.
Motion made by Director Sassin and seconded by Director Weeks to approve Regular meeting minutes with corrections.
5. A motion was made by Director Sassin and seconded by Director Carroll to approve the 2023 Consumer Confidence Report and the vote was unanimous 5-0.
6. A motion was made by Director Stubbs and seconded by Director Weeks to approve tax assessor report for April 2024. Vote 5-0.

H. There being no other business to come before the Board, Director Carroll made a motion to adjourn at 11:41 am. Director Sassin seconded the motion and the vote was unanimous.

Micheal Bendit
Asst. District Administrator

(SEAL)