

MINUTES OF  
SPECIAL MEETING  
VARNER CREEK UTILITY DISTRICT  
December 14, 2023

STATE OF TEXAS :

COUNTY OF BRAZORIA :

The Board of Directors of Varner Creek Utility District of Brazoria County, Texas convened in special session on Thursday, December 14, 2023, in the office of the Administrator, at 310 E Brazos Avenue, West Columbia, Texas 77486, inside the boundaries of the district. to-wit:

Keith Barker	President
Randall Weeks	Vice-President
Becky Carroll	Secretary
Allan Sassin	Treasurer/Financial Director
Jim Stubbs	Director

Also, present were the following: Debra Lanehart, 1<sup>st</sup> Capital Business Services

All members were present, except Director Barker, thus constituting a quorum.

**Minutes are presented in order of the stated agenda even though actual order of topics may be discussed out of agenda order.**

A. Motion to approve Order Calling May 2024 Election for two open positions made by Director Stubbs, seconded by Director Carroll and the vote was unanimous approval.

B. Motion to appoint Debra Lanehart, VCUD Administrator as Agent of the Secretary for the 2024 Election period made by Director Carroll, seconded by Director Sassin and the vote was unanimous approval.

C. Motion to approve the Contract with Brazoria County for Conducting the May 2024 Election and approve deposit for the Election Service was made by Director Sassin, seconded by Director Carroll and the vote was unanimous approval.

There being no other business to come before the Board, Director Weeks made a motion to adjourn. Director Carroll seconded the motion and the vote was unanimous.

Debra Lanehart  
District Administrator

(SEAL)

