

**May 16, 2025**

TO: THE BOARD OF DIRECTORS OF VARNER CREEK UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Varner Creek Utility District (VCUD) will hold a regular meeting on Wednesday, May 21, 2025, at 9:30 A.M. in the office of the District Administrator at 1<sup>st</sup> Capital Business Services located at 310 E. Brazos, West Columbia, Texas 77486, outside the boundaries of the District, for the following purposes:

- A. Public comments
- B. Operator's Report
  - 1. Update on biological tests and maintenance performed the past month
  - 2. Update on the Valle Verde Water Line Replacement project
  - 3. Update on any security issues on Levee system, pump stations and water plant
- C. Engineer's Report
  - 1. Discuss and take appropriate action on the 12" Water line replacement at the water plant
  - 2. Discuss and take appropriate action on water plant control system upgrades (CI2 Scale)
  - 3. Update on scope/proposals for potential 2028 Bond Projects (Roads, Waterlines, Switchgear)
  - 4. Update on VCUD providing utilities to future development of 7 acres at Marina Park and 14 acres at the Old Driving Range
  - 5. Discuss and take appropriate action on any other Engineering projects/issues for the District
- D. Sewer and water billing and collection reports
  - 1. Review status of water and sewer accounts; approve delinquent account cut-off list and total report
  - 2. Consider any outstanding balances to write off and recommended action on delinquent accounts
- E. Legal/Financial Advisors
  - 1. Update by the District's Attorney regarding any changes to the Water Code Chapters 49 & Chapter 54 that may be applicable to the district
  - 2. Discuss and take appropriate action on Wastewater Treatment contract between the City of West Columbia and Varner Creek Utility District
  - 3. Discuss and take appropriate action on funding the water plant control system upgrades under the Bond Project "\$120,000) Water Plant – Add One Booster Pump"
  - 4. Update on dormant Texas Eastman pipeline easement
  - 5. Discuss and take appropriate action on any legal or financial issues that may be appropriate
- F. Administrators Report
  - 1. Review and approve Cash balances report on District Bank accounts for April 2025
  - 2. Review and approve Budget Report/Income Statement for April 2025
  - 3. Review and approve paying of bills
  - 4. Review and approve minutes of previous meetings
  - 5. Review and take appropriate action regarding the Tax Assessor/Collector report for April 2025
  - 6. Review and take appropriate action regarding the 2024 Consumer Confidence Report
- G. Adjourn

VARNER CREEK UTILITY DISTRICT

By: \_\_\_\_\_  
Micheal Bendit,  
Administrator of District

(SEAL)