

June 13, 2025

TO: THE BOARD OF DIRECTORS OF VARNER CREEK UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Varner Creek Utility District (VCUD) will hold a regular meeting on Wednesday, June 18, 2025, at 9:30 A.M. in the office of the District Administrator at 1st Capital Business Services located at 310 E. Brazos, West Columbia, Texas 77486, outside the boundaries of the District, for the following purposes:

- A. Public comments
- B. Operator's Report
 - 1. Update on biological tests and maintenance performed the past month
 - 2. Update on the Valle Verde Water Line Replacement project
 - 3. Update on any security issues on Levee system, pump stations and water plant
- C. Engineer's Report
 - 1. Update on 12" Water line replacement and control system upgrade at the water plant
 - 2. Update on scope/proposals for potential 2028 Bond Projects
 - 3. Discuss and take appropriate action on any other Engineering projects/issues for the District
- D. Sewer and water billing and collection reports
 - 1. Review status of water and sewer accounts; approve delinquent account cut-off list and total report
 - 2. Consider any outstanding balances to write off and recommended action on delinquent accounts
- E. Legal/Financial Advisors
 - 1. Update on dormant Texas Eastman pipeline easement
 - 2. Discuss and take appropriate action on a VCUD donation to the CL Fireworks event
 - 3. Update from Jim Stubbs on his review of the Water District Directors' Handbook
 - 4. Discuss and take appropriate action on any legal or financial issues that may be appropriate
- F. Administrators Report
 - 1. Review and approve Cash balances report on District Bank accounts for May 2025
 - 2. Review and approve Budget Report/Income Statement for May 2025
 - 3. Review and approve paying of bills
 - 4. Review and approve minutes of previous meetings
 - 5. Review and take appropriate action regarding the Tax Assessor/Collector report for May 2025
- C. Appointment of new Director
 - 1. Accept Becky Caroll's pending board resignation
 - 2. Appoint new Director to fulfill remaining term for Becky Caroll
- G. Adjourn

VARNER CREEK UTILITY DISTRICT

By: _____
Micheal Bendit,
Administrator of District

(SEAL)