

**VARNER CREEK UTILITY DISTRICT
OF
BRAZORIA COUNTY, TEXAS**

P. O. BOX 265

WEST COLUMBIA, TEXAS 77486

December 15, 2023

TO: THE BOARD OF DIRECTORS OF VARNER CREEK UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Varner Creek Utility District (VCUD) will hold a regular meeting on Wednesday, December 20, 2023, at 9:30 A.M. at the Columbia Lakes Resort Cottages back conference room, Columbia Lakes, West Columbia, Texas 77486, within the boundaries of the District, for the following purposes:

- A. Public comments
- B. Operator's Report
 - 1. Update on biological tests and maintenance performed in current month including water line breaks.
 - 2. Update status of the maintenance leasehold improvements.
 - 3. Update board on the clearing of underbrush at the marina.
 - 4. Update board on the response to TCEQ's request for the Districts Emergency Action Plan.
 - 5. Update on any needed improvements to water and sewer plant operations and equipment.
- C. Security Report
 - 1. Update by the security committee/operator on any security issues.
- D. Sewer and water billing and collection reports
 - 1. Review status of water and sewer accounts; approve delinquent account cut-off list and total report.
 - 2. Consider any outstanding balances to write off and recommended action on delinquent accounts.
- E. Engineer's Report
 - 1. Status update on the dormant Texas Eastman pipeline easement.
 - 2. Update on action and status regarding resident's drainage on Ridgewood Drive.
 - 3. Discuss and take appropriate action on the bond project to replace water lines.
 - 4. Discuss and take appropriate action on any other Engineering projects/issues for the District.
- F. Legal/Financial Advisors
 - 1. Take action to approve contracts with service providers for 2024 including agreed to price adjustments.
- G. Administrators Report
 - 1. Cash balances report on District Bank accounts for November 2023.
 - 2. Budget Report/Income Statement for November 2023.
 - 3. Review and take appropriate action regarding the 2024 Operating Budget.
 - 4. Review and approve paying of bills.
 - 5. Review and approve minutes of previous meetings.
 - 6. Review and take appropriate action regarding the Tax Assessor/Collector report for November 2023.
- H. Adjourn

(SEAL)



VARNER CREEK UTILITY DISTRICT

By: Debra Lanehart
Debra Lanehart,
Administrator of District