

**VARNER CREEK UTILITY DISTRICT**  
**OF**  
**BRAZORIA COUNTY, TEXAS**  
P. O. BOX 265  
WEST COLUMBIA, TEXAS 77486  
November 13, 2023

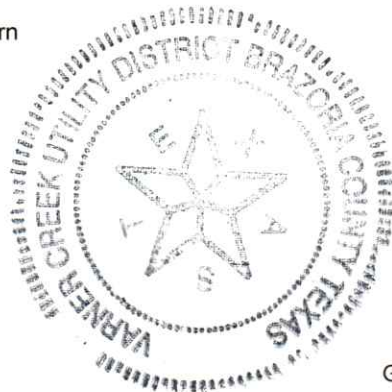
REVISED

TO: THE BOARD OF DIRECTORS OF VARNER CREEK UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Varner Creek Utility District (VCUD) will hold a regular meeting on Friday, November 17, 2023, at 9:30 A.M. at the Columbia Lakes Resort Cottages back conference room, Columbia Lakes, West Columbia, Texas 77486, within the boundaries of the District, for the following purposes:

- A. Public comments
- B. Finalize actions of the Board of Directors reorganization
  - 1. Discuss and take action to appoint an Investment Officer
  - 2. Finalize bank signatory cards with the previously approved changes.
- C. Operator's Report
  - 1. Update on biological tests and maintenance performed in current month including water line breaks.
  - 2. Update status of the maintenance leasehold improvements
  - 3. Update board on the response to TCEQ's request for information and/or corrections to the Districts Emergency Action Plan included in their e-mail of October 31, 2023
- D. Security Report
  - 1. Update by the security committee/operator on any security issues
- E. Sewer and water billing and collection reports
  - 1. Review status of water and sewer accounts; approve delinquent account cut-off list and total report.
  - 2. Consider any outstanding balances to write off and recommended action on delinquent accounts.
- F. Engineer's Report
  - 1. Status update on the dormant Texas Eastman pipeline easement
  - 2. Update on action and status regarding resident's drainage on Ridgewood Drive
  - 3. Discuss and take appropriate action on the bond project to replace water lines.
  - 4. Discuss and take appropriate action on any other Engineering projects/issues for the District.
- G. Legal/Financial Advisors
  - 1. Discuss the District's legally updated and approved contract template. Approve template for future use.
  - 2. Schedule Districts Investment Policy workshop
- H. Administrators Report
  - 1. Cash balances report on District Bank accounts for October 2023
  - 2. Budget Report/Income Statement for October 2023
  - 3. Schedule Operating Budget workshop
  - 4. Approve paying of bills.
  - 5. Review and approve minutes of previous meetings.
  - 6. Review and take appropriate action regarding the Tax Assessor/Collector report for October 2023
- I. Adjourn

(SEAL)



VARNER CREEK UTILITY DISTRICT

By: Debra Lanehart  
Debra Lanehart,  
Administrator of District

General Business