

**December 13, 2024**

TO: THE BOARD OF DIRECTORS OF VARNER CREEK UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Varner Creek Utility District (VCUD) will hold a regular meeting on Wednesday, December 18, 2024, at 9:30 A.M. in the office of the District Administrator at 1<sup>st</sup> Capital Business Services located at 310 E. Brazos, West Columbia, Texas 77486, outside the boundaries of the District, for the following purposes:

- A. Public comments
- B. Operator's Report
  - 1. Update on biological tests and maintenance performed the past month
  - 2. Update on installation for Valle Verde Water Line Replacement
  - 3. Discuss and take appropriate for River Valley Water Line Replacement
  - 4. Update on Drainage District support to clear brush hindering water flow in Varner Creek
- C. Security Report
  - 1. Update by the security committee/operator on any security issues
- D. Sewer and water billing and collection reports
  - 1. Review status of water and sewer accounts; approve delinquent account cut-off list and total report
  - 2. Consider any outstanding balances to write off and recommended action on delinquent accounts
- E. Engineer's Report
  - 1. Update on Water Line Replacement on Pecan Valley
  - 2. Discuss and take appropriate action on the 12" Water line replacement at the water plant
  - 3. Discuss and take appropriate action on any other Engineering projects/issues for the District
- F. Legal/Financial Advisors
  - 1. Update on CL Garbage Collection contract for the CL HOA
  - 2. Update on dormant Texas Eastman pipeline easement
  - 3. Discuss and take appropriate action on any legal or financial issues that may be appropriate
- G. Administrators Report
  - 1. Review and approve Cash balances report on District Bank accounts for November 2024
  - 2. Review and approve Budget Report/Income Statement for November 2024
  - 3. Review and approve Operating and Capital Projects budgets for 2025
  - 4. Review and approve paying of bills
  - 5. Review and approve minutes of previous meetings
  - 6. Review and take appropriate action regarding the Tax Assessor/Collector report for November 2024
- C. VCUD BOD Director Organization
  - 1. Reorganize the Board of Directors
  - 2. Approve changes to bank signature cards
- H. Adjourn

VARNER CREEK UTILITY DISTRICT

By: \_\_\_\_\_  
Micheal Bendit,  
Administrator of District

(SEAL)