

**April 11, 2025**

TO: THE BOARD OF DIRECTORS OF VARNER CREEK UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Varner Creek Utility District (VCUD) will hold a regular meeting on Wednesday, April 16, 2025, at 9:30 A.M. in the office of the District Administrator at 1<sup>st</sup> Capital Business Services located at 310 E. Brazos, West Columbia, Texas 77486, outside the boundaries of the District, for the following purposes:

- A. Public comments
- B. Operator's Report
  - 1. Update on biological tests and maintenance performed the past month
  - 2. Update on the Valle Verde and River Valley Water Line Replacement projects
  - 3. Update on any security issues on Levee system, pump stations and water plant
- C. Sewer and water billing and collection reports
  - 1. Review status of water and sewer accounts; approve delinquent account cut-off list and total report
  - 2. Consider any outstanding balances to write off and recommended action on delinquent accounts
- D. Engineer's Report
  - 1. Discuss and take appropriate action on the 12" Water line replacement at the water plant
  - 2. Update on water plant control system upgrades
  - 3. Update on scope/proposals for potential 2028 Bond Projects (Roads, Waterlines, Switchgear)
  - 4. Discuss and take appropriate action on any other Engineering projects/issues for the District
- E. Legal/Financial Advisors
  - 1. Update on CL Sewer contract negotiations with the City of West Columbia
  - 2. Update on dormant Texas Eastman pipeline easement
  - 3. Discuss and take appropriate action on any legal or financial issues that may be appropriate
- F. Administrators Report
  - 1. Review and approve Cash balances report on District Bank accounts for March 2025
  - 2. Review and approve Budget Report/Income Statement for March 2025
  - 3. Review and approve paying of bills
  - 4. Review and approve minutes of previous meetings
  - 5. Review and take appropriate action regarding the Tax Assessor/Collector report for March 2025
- G. Adjourn

VARNER CREEK UTILITY DISTRICT

By: \_\_\_\_\_  
Micheal Bendit,  
Administrator of District

(SEAL)