

MINUTES OF
REGULAR MEETING
VARNER CREEK UTILITY DISTRICT

August 5, 2020

STATE OF TEXAS :

COUNTY OF BRAZORIA :

The Board of Directors of Varner Creek Utility District of Brazoria County, Texas convened in Special session, open to the public at the Columbia Lakes Resort Cottages back conference room, Columbia Lakes, West Columbia 77486, within the boundaries of the District on the 5th day of August 2020 at 10:00am. and the roll was called of the duly constituted officers and members of the Board,

to-wit:

Allan Sassin	President
Gene Pell	Vice-President / Financial Director
Becky Carroll	Secretary/Treasurer
Wayne Pollard	Asst. Secretary/Treasurer
Ray Sauer	Director

Also present were the following: Debra Lanehart, 1st Capital Business Services
All members were present thus constituting a quorum.

Director Sassin called the meeting to order at 10:05am.

Minutes are presented in order of the stated agenda even though actual order of topics were discussed out of agenda.

1. Debra Lanehart presented the 2020 Tax Calculation listing current Debt Service Account balances, total requirements for 2020 Debt Service, 2021 Debt Service requirements plus administrative expenses (Tax Collector, Appraisal District and Paying Agent fees) and the percentage in Reserve.

After discussion, the Board proposed \$0.49 per \$100 valuation for Debt Service and \$0.08 per \$100 valuation for Maintenance and Operations for a total tax rate of \$0.57 per \$100 valuation.

Proposal made by Director Carroll, seconded by Director Pell and the vote was unanimous.

2. The Public hearing is scheduled to be held at 9:00am Wednesday, September 19, 2020 at the Columbia Lakes Resort Cottages back conference room within the boundaries of the

District.

3. The 2020 Budget was reviewed, and the following Income Item changes were made: Standby Fee Income was reduced by \$5,000 and the Tap Connection Fee Income was increased by \$5,000. The Expense changes were as follows: Add \$10,000 for line item Water Meter Cell Service, eliminate Standby Application expense (+\$7,000), add \$3,500 to street sweeping, reduce security by \$3,500, reduce Regional Water fees by \$250, reduce Merchant fees by \$500, eliminate Billing Conversion (+\$2,000), increase M/R tap fee expense by \$5,000, reduce M/R labor by \$20,000, eliminate Election expense (+\$3,000), reduce Printing and Office Supplies by \$2,500, reduce Other expenses by \$1,000, and reduce M/R Special Projects was reduced by \$5,000.

Director Sauer made the motion to accept the Revised Budget for 2020, seconded by Director Pell and the vote was unanimous.

There being no other business to come before the Board, Director Sauer made a motion to adjourn. The motion was seconded by Director Pollard and the vote was unanimous.

Debra Lanehart
District Administrator

(SEAL)