

MINUTES OF
REGULAR MEETING
VARNER CREEK UTILITY DISTRICT

March 29, 2019

STATE OF TEXAS :

COUNTY OF BRAZORIA :

The Board of Directors of Varner Creek Utility District of Brazoria County, Texas convened in Special session, open to the public in the office of the Administrator at 310 E Brazos West Columbia, Texas outside the boundaries of the District on the 29th day of March 2019 at 10am. and the roll was called of the duly constituted officers and members of the Board, to-wit:

Allan Sassin	President
Gene Pell	Vice-President / Financial Director
Becky Carroll	Secretary/Treasurer
Wayne Pollard	Asst. Secretary/Treasurer
Ray Sauer	Director

Also present were the following: Debra Lanehart, 1st Capital Business Services; Steve Matula , Baker & Lawson; . All members were present thus constituting a quorum.

Director Sassin called the meeting to order at 10:00am

Minutes are presented in order of the stated agenda even though actual order of topics were discussed out of agenda.

1. West Levee Bids: Tex Con - \$78,769.00 /90 days
Vernor Materials - \$117,412.00 /90 days
Motion to award contract to Tex Con made by Director Sauer, seconded by Director Pollard and the vote was unanimous.

Ryder & Co. has given a verbal proposal to do East, Northeast and Internal Levee projects. The East Levee - \$24,000, The Internal Levee - \$14,000 and the Northeast Levee - \$24,000.

Motion to accept the bids subject to written and signed agreements for labor and materials for the three projects made by Director Pollard, seconded by Director Pell and the vote was unanimous.

2. Water line replacement in the Cul-de-sacs: Table until B&L can review and get count on number to do and location.

3. Approval of S & J Meter proposal: Table, must be advertised for bidders according to legal advise.

4. Utility billing service: Change from City of West Columbia to 1st Capital Business Services, LLC.

Motion to approve the transition of billing services from the City of West Columbia to 11st Capital Business Services, LLC made by Director Carroll, seconded by Director Pell and the vote was unanimous.

E. ADMI

There being no other business to come before the Board, Director Carroll made a motion to adjourn at 11:15. The motion was seconded by Director Pell and the vote was unanimous.

Debra Lanehart
District Administrator

(SEAL)